

Lakeshore Condominium

A Private Residential Community on Lake Michigan

Clubhouse Use

1. Only co-owners with association dues paid to date may use the clubhouse/pool for private gatherings. Political, civil, religious, charitable, and commercial or any function that involves an entry fee is not permitted. Private functions may not be advertised to the public.
2. The co-owner that reserves the clubhouse must be present during the entire time of clubhouse/pool use.
3. The use of alcohol is prohibited.
4. Pets are not allowed in the clubhouse or pool area.
5. The clubhouse is a non-smoking facility.
6. If the pool is used, the co-owner in charge must provide pool supervision, adhere to normal condominium pool hours, and sign a form releasing the Lakeshore Condominium Association from any liability.
7. The clubhouse must be vacated by 11:00 p.m., except for cleaning.
8. Reservations for the clubhouse will be accepted on a "first come, first served" basis at the office. Association functions, approved by the Board of Directors, have priority over any other reservations (i.e. Monthly Association Meetings). The Association office will handle all reservations, deposits, scheduling, billing, etc. The Lakeshore Condominium Board of Directors will resolve any scheduling conflicts.
9. Reservations for the use of the clubhouse will require a \$25.00 refundable deposit plus a \$50.00 use fee for private gatherings to be paid at the time the reservation is made. The deposit will be refunded provided the clubhouse is left as clean as before the function. The maximum number of people allowed in the clubhouse is 40.
10. The pool cannot be reserved for exclusive use.
11. If Co-owners use the clubhouse for gatherings with other owners, the usage fee does not apply.
12. Co-owner must present a valid photo ID when receiving keys to the clubhouse. Instructions for returning these keys will be given at the time they are picked up.
13. A signed reservation form will be required to reserve the clubhouse.
14. Decorations may be used, however the use of staples, tacks, nails, tape or anything that may damage walls, floors, ceilings or furnishings are not permitted.
15. The co-owner reserving the clubhouse may use the refrigerator, stove and microwave. The co-owner must provide all other kitchen, cooking & serving items.

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Clubhouse Reservation Form

Date: _____

Name: _____ Address: _____

Telephone number of co-owner: _____ Unit Number: _____

Date Requested: _____ Hours Requested: _____

Type of function: _____

Clubhouse Deposit: _____

Clubhouse Use Fee: _____

Total Charges and deposits: _____

Inspection of Clubhouse by Clubhouse Custodian: Date: _____ Time: _____

Needs Cleaning: Yes _____ No _____

If the clubhouse pool is used for private social functions, the co-owner in charge must provide pool supervision and by signing this form agrees to release Lakeshore Condominium Association from any liability.

The co-owner in charge will be liable for any damages incurred and agrees to pay for any repairs or replacements for damage caused by his/her guests, to any part of the walls, ceiling and floor of the clubhouse, its furniture, furnishings, equipment and grounds.

Violations of the above guidelines may result in forfeiture of all or part of the security deposit and suspension of clubhouse privileges.

I agree to comply with the Clubhouse rules, Lakeshore Condominium By-laws and the rules and regulations set forth by Lakeshore Condominium and to be bound by them.

Signature of Co-owner: _____

Signature of Management Office Representative: _____

Deposit returned: _____ Date: _____

Returned by _____